

## Why Choose IPParalegals?

**Bou-tique** \bū-tēk\ n: a small company that offers highly specialized services.

### Prosecution Services

IPParalegals is a true boutique IP prosecution paralegal services firm. Providing a live non-lawyer professional faculty to Intellectual Property prosecution practices is our craft. Not to be confused with LPOs, PPOs, KPOs or their divestitures, IP prosecution is our explicit focus and has been for more than a quarter century.

As authentic pioneers in the IP prosecution paralegal services industry, IPParalegals has developed the specialized technical skills necessary to reliably augment our clients capabilities. Tools forged exclusively through IP prosecution enable an all-in commitment to quality assurance and error-free work.

Diligent communication and unrelenting deadline management are core values with IPParalegals. Values that espouse direct client & associate correspondence as well as authoring professional communiqués, form letters and responses. We are as close to "fire & forget" as you will find.

IPParalegals possesses an extreme knowledge base in national and international Intellectual Property laws & procedures. In fact, we not only live it ... we professionally teach it!

With a thorough understanding of how IP prosecution works, we have access points and business relationships worldwide. An esprit de corps that enables global support in real time. So whether we're on the phone with the USPTO at the crack of dawn, pushing through an 11th hour signature confirmation in Abu Dhabi at midnight, or expediting the issuance of a filing receipt from Shanghai at 3:00 A.M. - IPParalegals gets it done.

Our services range from docketing through authoritative prosecution and intelligence research. Both project-based

and retained services capacities are available. Large or small, new or established... if securing an adept and concentrated IP prosecution non-lawyer professional capability is your goal, then IPParalegals is your objective.

### Efficiency Consulting

With over a quarter century of Intellectual Property industry history, IPParalegals is an expert & trusted resource for cost-effectively streamlining every step and aspect of the IP prosecution business



process.

- Infrastructure: evaluate capital assets, analyze productivity metrics and perform cost-benefit analysis.
- Prosecution Operations: end-to-end evaluation of best practices and quality control systems for the entire IP prosecution process.
- Office Operations: workflow modeling and management, policies & procedures optimization, docketing and document management systems analysis.
- Resource Management: job descriptions & qualifications, goals & objectives, scheduling, performance metrics and review standards.

Increased productivity from efficient tools and methods. Decreased expenses from accurate planning and implementation. Maximized ROI from structure that works. Tangible results from a firm you can trust.

Welcome to IPParalegals.

### Technical Training

Intellectual property prosecution is deeply scientific by nature. IP attorneys are typically degreed technologists and scientists. So their professional staff must be uniquely educated to successfully process the work. Keeping your professional staff at the top of their game is paramount to your practice staying at the top of its game.

IPParalegals provides pure IP-centric technical training, as well as training in all of our contracting and consulting areas of expertise. Curriculum and content can be tailored to meet your specific needs, and scaled to address the technical requirements of your personnel.

Our live webinar courses are completing CLE accreditation, having been conducted in venues ranging from small offices to international convention centers. Graduates receive certificates of completion plus a copy of all course materials, as well as CLE credit hours for

accredited courses.

### Prosecution Services

- Patent, trademark & copyright filing
- US, PCT, foreign & international
- Due diligence & PTA reviews
- Formal drawing & document reviews
- Intelligence research & analysis
- Life-cycle audits & maintenance
- Docketing & docket administration
- Portfolio transfers (any size)
- Client & associate correspondence
- Hourly & flat fee rates available

### Consulting Services

- Infrastructure Analysis
- Prosecution Process Analysis
- Office Operations Analysis
- Resource Analysis

### Training Services

- IP-centric technical training
- CoC & course materials for all grads
- CLE credit hours where applicable